

RESOLUTION # 47-2018

Resolution to reclassify the Clerical Assistant position in the Department of Social Services.

Resolution offered by the Supervisors of the Labor Relations Employee Services (LRES) Committees.

WHEREAS, the Social Services Director and the Human Resources Director did discuss and review the classification of the Clerical Assistant position in the Department of Social Services on the Oneida County Non-exempt Wage Schedule as it relates to the increased level of duties and responsibilities of the position due to the major restructuring of the department with the implementation of Family Care and the reduction of 2.6 administrative positions in the past two years; and

WHEREAS, the Labor Relations Employee Services (LRES) Committee did review and recommends the position should be moved from Grade Level C of the Non-exempt Wage Schedule to Grade Level E of the ~~Exempt~~ ^{Non-} Wage Schedule based on duties and responsibilities added to the position that are a higher level of decision making and responsibility.

NOW, THEREFORE, BE IT RESOLVED, that the Oneida County Board of Supervisors that the Clerical Assistant Position within the Department of Social Services shall be moved from Grade Level C on the Non-exempt Wage Schedule to Grade Level E on the Non-exempt Wage Schedule noting the following:

1. The effective date of the change shall be June 30, 2018; and
2. Incumbent employee shall be moved to the new grade level at a step that offers them an increase in pay (minimum of \$.15/hour).

BE IT FURTHER RESOLVED, by the Oneida County Board of Supervisors that by adoption of this resolution it shall be deemed that all costs associated with this reclassification are covered within the 2018 budget of the Social Services Department as set forth in the fiscal impact statement which is attached hereto and made a part hereof.

Vote Required: Majority = _____ 2/3 Majority = _____ ¾ Majority = _____

The County Board has the legal authority to adopt: Yes *[Signature]* No _____ as reviewed by the Corporation Counsel, *[Signature]*, Date: 6/18/18

Approved by the Labor Relations Employee Services Committee this 8th day of June, 2018.

Consent Agenda Item: ☒ YES ☐ NO

Offered and passage moved by:

[Signature]
Supervisor
[Signature]
Supervisor
[Signature]
Supervisor
[Signature]
Supervisor

Supervisor

Supervisor

21 Ayes

0 Nays

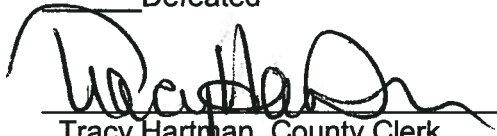
0 Absent

0 Abstain

X Adopted

by the County Board of Supervisors this 19th day June, 2018.

 Defeated


Tracy Hartman, County Clerk


David Hintz, County Board Chair

**ONEIDA COUNTY
FISCAL IMPACT
CLERICAL ASSISTANT TO CLERICAL SUPPORT
2018 Wage Rates, 2018 Health Insurance Rates
Grade Level C to E Clerical Support**

Grade Step	C 9	E 4	Difference
	<u>Annual Cost</u>	<u>Annual Cost</u>	
Hours	1,950	1,950	
Rate	15.10	15.57	
Wages	29,445	30,362	917
Social Security	2,253	2,323	70
Retirement	1,973	2,034	61
Health Insurance-Family	17,098	17,098	0
Life Insurance-Estimated	212	247	35
Income Continuation Ins	0	0	0
Workers Comp	77	79	2
	<u>51,058</u>	<u>52,143</u>	<u>1,085</u>

Funding Source:

AMSO 20% to ES (50% Federal Funds)	5,106	5,214	109
AMSO 14% to CS (66% Federal Funds)	3,574	3,650	76
Tax Levy	42,378	43,279	901

Resolution: # Amendment to Resolution #47-2018

Supervisors	AYE	NAY	ABS	ABSTAIN
Pence	X			
Holewinski	X			
Metropulos	X			
Almekinder	X			
Liebert	X			
Winkler	X			
Sorensen	X			
Fisher	X			
Jensen	X			
VanRaalte	X			
Ives	X			
Fried	X			
Kelly	X			
Timmons	X			
Oettinger	X			
Mott	X			
Krolczyk	X			
Paszak	X			
Schreier	X			
Cushing	X			
Hintz	X			
TOTALS	21			
TAGS				
Brigid Billing				
Meredith Weitz				
Ben Kebusiak				

Motion by Cushing to Change
Line 18 to ~~add~~ Change the
word "Exempt" to "non-exempt"

Seconded by VanRaalte

Resolution: #

Supervisors	AYE	NAY	ABS	ABSTAIN
Timmons	X			
Krolczyk	X			
Oettinger	X			
Ives	X			
Liebert	X			
Cushing	X			
Metropulos	X			
Holewinski	X			
Kelly	X			
Pence	X			
Schreier	X			
Jensen	X			
Almekinder	X			
Fisher	X			
Paszak	X			
Sorenson	X			
Mott	X			
Winkler	X			
Fried	X			
Van Raalte	X			
Hintz	X			
TOTALS	21			
TAGS				
Bridget Billing				
Meredith Weitz				
Ben Kebusiak				